

Trials & Implementation

This document shows many of the steps and key questions to be thinking about as teams go about setting up trials and implementation plans for students. Consider using the *Trial and Implementation forms* for planning and documenting.



The team has identified the features & tool(s) needed for an AT trial by the student. What's next and what happens after the trial?

BEFORE THE TRIAL Using the **Trial Planning & Summary form**, decide on a timeline and ensure team members & staff understand their roles and responsibilities.

- Will you need to contact your IT department? Who will get the tool set up?
- Do you need to talk with additional staff to make them aware of the trial?
- Which environments will the trial take place? Where will the tool be utilized?
- Who is the point of contact for technical issues or questions that come up during the trial?

Implementation Snapshot

DURING THE TRIAL Ensure the student understands the purpose of the tool and has multiple opportunities to use it. Provide any necessary training. Collect data.

- Provide plenty of opportunities across appropriate settings and tasks for the student to practice.
- Along with the student, staff and families may also need training.
- To support data collection activities, get opinions from the student, staff, and family.

BEFORE IMPLEMENTING Using the **Implementation Snapshot**, develop a solid plan with the team.

- Discuss how the student will access the tool across all necessary environments.
- Create a plan knowing adjustments may need to occur.

AFTER THE TRIAL Provide data to team members. Analyze the data and determine the outcome as a team. Decide on next steps. Document the results in the IEP.

- Decide who will ensure the final set up of the tool.
- Determine who will facilitate and monitor the implementation across environments.

DURING IMPLEMENTATION Provide regular opportunities for the student to use the AT.

- Build a repertoire of strategies and scaffolds. Come up with "plan B" when their tool isn't working in the moment.
- Support the development of your "expert learner" who is learning about what tool to use, for which tasks, and which environment to use it.

Trial Planning & Summary Form

AFTER IMPLEMENTATION Continue to monitor student performance, address maintenance and repair issues, and notify the team of any significant changes in the use or need for the AT.

- Continue with ongoing monitoring and effectiveness of the tool and inform the team of any changes.
- Arrange for repairs in a timely manner. Think about what will be used when the tool isn't available.
- Encourage student, staff, and family, to notify the team if the tool isn't working as intended.